



**MINUTES OF THE STRATTON AUDLEY PARISH COUNCIL
ON TUESDAY 12 NOVEMBER 2013 AT 7.00PM
IN THE MAIN AREA OF THE RED LION PUBLIC HOUSE**

Present: Mr N Ferguson (Chair), Mr J Honsinger (JRH), Mr J Ormerod (JMO), Mrs H Smithers (HCS)

In attendance: Mrs J Olds (Parish Clerk)

Apologies: Mr J Hill (JCGH)

Public Participation: None

1. Apologies for absence

Mr Jon Hill's apologies were accepted.

2. Declarations of interest

There were no declarations of interest.

3. Public participation

No members of the public attended the meeting.

4. Minutes of the meeting held on Tuesday 8 October 2013

It was **RESOLVED** that these be accepted as a true copy and were signed by NF as a true record of proceedings.

5. Matters arising from the Minutes

a. Speed check

The Clerk has contacted PCSO Sue Cooper about how to commence the project with the school children.

b. Dog Bin

The Clerk has contacted Mr Fitzgerald for a quotation for installing the dog bin.

c. Facebook

The Clerk has started to build a Facebook presence. NF agreed to look at it before publishing it more widely.

d. Bulbs

JMO has bought eight 3kg bags of bulbs. The Councillors agreed to help plant them on Sunday 17 November

e. Highways Matters

NF and the Clerk met the Highways Steward on 16 October. On the walk around the village the Steward marked a number of potholes for repair, both in the road and on the pavement.

Other Highways matters addressed included the drain under the trough on the Bicester Road, the manhole cover and kerb setts on the corner of Cherry Street and Cavendish Place and the damage to the wall on Launton Road.

The Steward noted that the wall on Launton Road outside the Stables was the responsibility of the property owners but suggested installing three wooden bollards to go at the beginning, middle and end of the section of wall to try to draw the traffic away from the wall. The quotation for this installation would be £435.86 including installation.

Following discussion, the Councillors **RESOLVED** not to pay for the bollards.

f. Registering the Playground as a Village Green

It had not been possible to find anyone in the village able to sign the statutory declaration without charge, but the Clerk had asked for quotations and Neasham Lloyd in Bicester will charge £7.00. The Councillors **RESOLVED** to ask the Clerk to arrange an appointment to get the statutory declaration completed.

g. Salt

The salt has been delivered to the Manor and JMO has arranged for a tarpaulin to cover it to keep it dry. The salt bins have been filled.

6. Report from District and County Councillors

No Councillors attended the meeting,

7. Finance

a. To receive the financial report

The accounts stand at:

Co-op Current Account	£3,093.55
Co-op Savings Account	£13,803.61

There are no outstanding cheques. The Clerk has transferred £2,500 from the savings account to the current account. The current account has received £0.30 in interest and the savings account has received £3.89 in interest.

b. To consider invoices for payment

The Councillors **RESOLVED** to approve the following payments.

Payment to:	Cheque No	Amount
Paul Fitzgerald for grass cutting	500023	£1,360.00
Information Commissioner annual registration fee	500024	£35.00
J Ormerod for bulbs	500025	£40.00
J Ormerod for tarpaulin to cover winter salt	500025	£6.99
JMC Olds for Clerking Duties (9 October – 8 November)	500026	£149.59
Sandra Edwards for CLP Halloween Party expenses	500027	£19.99

Amanda Reynolds for CLP Halloween Party expenses	500028	£46.28
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8. Walk around the village

Due to further issues, the Councillors were unable to make the walk last month. This has been rearranged.

9. Verge Cutting and Weed Spraying

The Councillors **RESOLVED** to postpone the discussion about the verge cutting until they had undertaken their survey.

10. Community Led Plan

NF reported that the group would be meeting Alan Foulkes from ORCC at 7.30pm on Tuesday 19 November. The children's Halloween party was a great success with over 25 children attending. Many thanks to all who organised it and to Frank O'Neill for accommodating the party in the Red Room.

11. Policies

The Councillors **RESOLVED** to defer the discussion until they had had an opportunity to read the document.

12. 'Our Place' Letter from Communities Minister, Don Foster

The Councillors briefly discussed the letter, but **RESOLVED** that there were no projects within the parish which would qualify for the project.

13. Meeting dates for 2014 / 15

The Clerk reported that the date of next year's elections had been confirmed as Thursday 22 May – a later than usual date because of the European Elections. The Annual Meeting of the Council must take place between Tuesday 27 May and Tuesday 10 June and the Annual Parish Meeting must take place between 27 May and 31 July.

The Councillors **RESOLVED** to approve the meeting dates for the next year and noted that the Annual Parish Meeting and the Annual Meeting of the Parish Council would be on 10 June.

14. To order the Christmas Tree

The Councillors **RESOLVED** to agree to the ordering of a 12' Christmas Tree, but would like to investigate the possibility of more, brighter lights.

15. Parish Matters not otherwise mentioned in Matters Arising

There were no further Parish matters.

16. Planning Applications - to note recent Applications and Notices of Decision

The Councillors considered the following application

- a. Application 13/01559/F and 13/01560/LB, Mr Graham Fish, The Plough House, Mill Road, OX27 9BJ; Variation of Condition 2 of 13/00459/LB - Amendment to change proposed single pitch roof to double pitch and minor amendments to layout and rear elevations and had no objections.

17. Correspondence received

The Councillors noted the correspondence received.

- a. **ORCC Meeting to discuss OCC’s budget reductions, service changes and impact on rural communities** meeting on 21 November at Marlborough Enterprise Centre, Shipton Road, Woodstock at 7pm (circulated by email)
- b. **Parish Liaison Meeting** – Wednesday 13 November at Bodicote House. The Clerk asked if there was anything which needed raising at the surgeries.
- c. **OCC Bicester Schools Consultation Meeting** - Thursday 14 November 6 – 7pm at Garth House
- d. **OALC Members Update** – circulated by email
- e. **High Sheriff’s Awards** – the Clerk asked if there were suggestions for nominations. The deadline is 13 December.
- f. **Data Protection Registration Renewal**
- g. **OALC re Nomination to NALC Smaller Council Committee** (nomination deadline 21 November)
- h. **Michael Gogut from CDC** – re Cherwell Faith Forum, Cherwell Disability Forum and Welfare Reform session for Deaf Community; various dates
- i. **ORCC Community / Neighbourhood Led Planning Conference** – 25 January. The Clerk asked if any of the Councillors would like to go and has also circulated it to the CLP team.
- j. **OCC Home to School Transport Consultation**
- k. **Communication from a resident** – regarding various vehicles parking at the corner of Cherry Street and opposite the junction. The Clerk has contacted WPC Caroline Brown who has put the issue on the ‘monthly tasking document’ and will send an update on the findings in due course. The Clerk would reply to the resident letting them know her actions.

18. Reports from meetings

- a. **Community Planning Workshop** 7 November
The Clerk and JMO attended the briefing and provided a report. The Clerk recommended that an Emergency Plan be created and would circulate the documents collected at the meeting for discussion at a future meeting.

19. Any other business – for information or next Agenda only

- a. **Pothole outside pub doorway**
The Clerk was asked to contact Highways regarding the pothole which has appeared on the pavement in the doorway of the pub. She agreed to report it.

20. Date of next meeting – Tuesday 10 December 2013 at 7.00pm.

The meeting closed at 8.00pm

Signed

Dated