



**MINUTES OF AN ADDITIONAL MEETING OF
STRATTON AUDLEY PARISH COUNCIL
ON TUESDAY 27 JANUARY 2015 AT 7.00PM
IN ST MARY & ST EDBURGA CHURCH, STRATTON AUDLEY**

Present: Mr N Ferguson (Chairman), Mr Anthony Flack, Mr J Honsinger, Mrs L Korsak, Mrs H Smithers

In attendance: Two members of the Community Led Plan Group, Mrs Sandra Edwards and Mr David Lambert (left at 8.10) and Mrs J Olds (Parish Clerk)

Apologies: None

Public Participation: None

1. Apologies for absence

No apologies had been received.

2. Declarations of interest

There were no declarations of interest.

3. Public participation

No members of the public attended but Mrs Edwards and Mr Lambert represented the Community Led Plan Group to take part in the discussions regarding the Community Led Plan topics.

The order on the agenda was re-arranged in order that the Community Led Plan discussion could take place first.

4. Community Led Plan

a. Village Questionnaire

The Questionnaire was considered and agreed with minor amendments. Distribution, which would be by hand, would take place week commencing 23 February and collection would begin in mid March.

The Clerk would obtain quotations for

- printing 200 copies of a document comprising four A4 double sides stapled at the top left corner
- 200 C4 envelopes (for the questionnaire)
- 200 DL envelopes (for the volunteer sheet)

The Clerk would provide a list of addresses to ensure no one was missed.

b. Information leaflet

The Councillors considered the information leaflet and agreed that it would be published.

The Clerk would provide a camera ready copy and obtain printing quotations.

5. New Standing Orders

The Councillors considered the Standing Orders up to point 13. A number of questions were raised which the Clerk and Chairman clarified.

The Clerk was asked to investigate whether a clause was available to include Councillors' objections to the minutes which she would bring to the February meeting.

6. Email Communications Policy

The Councillors considered the policy and requested that the title be changed from Email Protocol to Email Guidelines and that text from the 'Parish Council Governance Tool Kit' be included under point 4. The policy would be taken to the February meeting for agreement.

7. Date of next meeting – the date of Tuesday 10 February at 7pm was agreed at the meeting on 13 January.

The meeting closed at 9.00pm

Signed

Dated