



Minutes of the Stratton Audley Parish Council on Wednesday 4th July 2018

Present: Mr J Honsinger (Chairman), Mr S Hopkins, Mr G Nicholson , Mr J Edwards and (following her co-option) Kathryn Walker.

Apologies: Mr A Flack, Mr M Hedgecox, Cllr B Wood (CDC) Cllr I Corkin (CDC councillor and also OCC)

Members of the public: 1

28. Public Participation

A member of the public attended to draw the Parish Council's attention to the fact that she had lodged an application to do works to Stone Cottage. The Parish Council clarified that, although they were aware of the application they had not yet formally been consulted. They will circulate the documents when they arrive, and discuss the application at their meeting on 1st August.

29. Co-option of Parish Councillor

In view of the fact that there was one vacancy remaining on the Parish Council following the recent election, the Council unanimously agreed to co-opt Kathryn Walker to fill the vacancy.

28. Declarations of interest

None.

29. Minutes of the meeting of 6th June 2018

The Council agreed that the Minutes of the meeting of the 9th May 2018 were an accurate record of the proceedings.

30. Progress on Parish matters

The Mallories

The developer of this site has made some applications under the planning conditions to CDC. The Chairman will try to meet the contractor to ask when building works are likely to start.

Playground repairs.

The playground contractor has carried out the agreed repairs to the playground. Repairs to the rocking horse will be carried out by Councillors themselves in the next week and the Parish Council will consider replanting a suitable bush to replace the buddleia that did not survive.

Commercial vehicle

The Chairman agreed to make enquiries as to whether there was other suitable parking for the vehicle, rather than at the junction of the Bicester Road and Church Street.

Mobile Phone Mast

The Diocese has replied to the Clerk's queries, and the Chairman agreed to make further enquiries of telecoms companies regarding the use of the top of the Church Tower.

Resilience Grant

The Clerk was asked to make contact with SSE to ensure that the grant was progressing and there were no apparent problems.

VAS Operational Matters

Since installation the battery has been switched only twice and the unit continues to help reduce speed into the village on the Bicester Road. The data captured needs to be analysed.

Scottish & Southern Pylons

The Clerk was asked to chase S&S for a copy of the report carried out on the electricity pylons in and around the village.

4. Finance

The Council authorised the following payments:-

<i>Cheque Number</i>	<i>Payee</i>	<i>Reason</i>	<i>Amount</i>
500594	Peter Goss butcher	Beef burgers	297.00
500595	CDC	election	39.00
500596	CDC	Street closures	105
500597	Mrs A Davies	Salary and expenses	139.73
500598	HMRC	Clerk tax	78.40
500599	The Red Lion	Room hire	20.00
500600	Mike Gore	Grass cutting	195.00
500501	Bicester Mayor charity	donation	1000.00
500502	S Hopkins	expenses	27.00
500503	Child Brain Injury Trust	donation	2000.00
500504	Little Lambs	playgroup	3000.00

31. Road repairs

The Council noted the recently circulated OCC Factsheet about Highway Maintenance. The Clerk was asked to suggest that the sheet contains more information about the criteria for designating a pot hole for emergency repair, and the Parish Council would also like to see a map showing which roads in the County are in good/fair and poor condition. The Clerk has reported the caravan apparently abandoned at the top of the Stoke Lyne Road, and the dumped carpets have been removed.

32. The Quarry

The Chairman reported that he had been invited to a meeting at Bicester Heritage on 18th July to discuss various planning matters, and it was agreed that he and Cllr Hopkins would attend. The Clerk was asked to invite the Managing Director of Bicester Heritage to the next Parish Council meeting, and to remind Cllr Corkin that the Parish expects OCC to be in a position to serve an Enforcement Notice on the site before mid December, to secure its restoration.

33. East/West Rail

The Clerk was asked to make contact the Stakeholder Manager for East/West Rail to enquire about the agreed joint Liaison meetings with affected Parishes, and progress of the Transport and Works Act application.

34. Roles and responsibilities

The Parish Council discussed the draft list of roles and responsibilities and progress was made on allocating the lead to specific Councillors, in accordance with expressed preferences. It was noted that the role of Lead Councillor for a function did not preclude other Councillors becoming involved in activities or projects. The Chairman agreed to revise the document accordingly.

35. Village Improvement Funds

The Parish Council endorsed the idea of setting up a Village Improvement Fund with money allocated from the Festival funds – initially £5000. The Festival committee had already put forward a number of ideas

including new benches and flower troughs at the entrances to the village, but the first project will be to replace the existing litter bins in the village, as current litter bins are in need of significant repair and potentially hazardous to empty. The Parish Council agreed that the Clerk should order 6 new litter bins and 1 new dog waste bin.

36. Church mezzanine floor

The Chairman reported that he had discussed funds that will be allocated to the Church with the Rector and reminded her of the need for space to be allocated on the first floor of the tower for resilience equipment which needs to be stored as the Church is the designated Emergency Community Centre.

37. Footpaths/Bridleways

Ongoing.

38. CLP update

The projected profit from the Festival is in the region of £15500 and the summary Profit and Loss breakdown was briefly discussed together with the proposed distribution of the profits. It was confirmed that the next Festival will take place on 6th June 2020.

39. Planning

- **Alterations to existing garage to form ancillary accommodation** 

Stone Cottage Launton Road Stratton Audley Bicester OX27 9AS
Ref. No: 18/01142/F

- **Change of Use for Ground Floor of Unit 6 from B1 to A1 (Hairdressers)** 

6 Willows Gate Stoke Lyne Road Stratton Audley OX27 9AU
Ref. No: 18/01139/F

Both applications will be circulated as soon as they are available.

40. Correspondence received - to note any correspondence received not otherwise on the agenda where decisions are not required.

OCC liaison meeting on 20th June 2018- slides to be circulated..

41. Reports from meetings - to receive any reports; for information.

TVPA Rural resilience group – next meeting September 2018 in Piddington.

42. Items for information or next Agenda

By 15th July please.

As a result of points emerging during the course of the meeting it was agreed that a Parish Bulletin will be prepared and door dropped by the end of July.

43. Date of next meeting

1st August 2018 in the Hunt Room of the Red Lion PH at 7.00pm.

Please note the new numbering system for items in the minutes. They now run on sequentially from one month to the next across each statutory year and then begin again from no.1 at the start of the new financial year.

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Stratton Audley Parish Council			Monthly Financial Report	
			Parish Council Meeting	04 July 2018
Payments processed since last meeting				£4,017.29
06-Jun-18	W Wigley	500576		£150.00
06-Jun-18	Mike Gore	500577		£17.00
06-Jun-18	Mike Gore	500578		£195.00
06-Jun-18	Cotswold Distillery	500579		£620.93
06-Jun-18	A Lambourne	500580		£26.00
06-Jun-18	Mrs A Davies	500581		£128.68
06-Jun-18	HMRC	500582		£78.20
06-Jun-18	Beer Festival equipment	500583		£152.00
06-Jun-18	potbelly Brewery	500584		£1,074.30
	cancelled	500585		
06-Jun-18	Tulu	500586		£120.00
+ 8 more				£1,455.18
Receipts processed since previous report				£14,938.08
07-Jun-18	proceeds			£749.50
07-Jun-18	proceeds			£12,388.06
12-Jun-18	proceeds			£1,100.00
13-Jun-18	proceeds			£60.00
22-Jun-18	OCC			£640.52
Bank Reconciliation			Statement dated	27 June 2018
			Savings Account	£14,972.15
			Current account	£19,611.22
Items not yet cleared:				
Receipts	Sponsorship			£100.00
	Sponsorship			£35.00
Payments	Community First Oxon			£35.00
	potbelly Brewery			£1,074.30
			Net Total	<u>£33,609.07</u>